



State of California  
Department of Food and Agriculture  
Safe Animal Feed Education Program

## Production Records

*The firms inventory system includes a working definition of what it considers as constituting a "significant discrepancy" that would require an investigation to identify the cause of the discrepancy.*

### Significant Discrepancies

#### Objective:

To ensure that any discrepancies that are deemed significant will be investigated as to the cause.

#### Person Responsible:

Plant Manager and or Production Manager

#### Procedure:

Through the use of documentation throughout manufacturing, weight discrepancies will be recorded. The following are the tolerances for what will constitute a significant discrepancy that will require an investigation by the plant manager to reconcile the weight differences.

*Medicated/Concentrated Ingredients (+/- 1 lb)*

*Production vs Formula (+/- 3 %)*

*Actual vs Theoretical (production)(+/- 3%)*

*Production wt vs Shipping wt (+/- 3%)*

#### Frequency:

Daily

#### Corrective Action:

In the event that a significant discrepancy occurs a corrective action will be documented that explains the investigation and reconciliation of product. This will record the cause of the discrepancy and how it was dealt with.



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Related Documents:

Concentrated Ingredient/Drug Inventory Log  
Packing Form  
Manufacturing Form  
Maintenance: Hand-add Scale Verification  
All Weight Certificates